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| **CURRICULUM VITAE** |  |
|  |  |
| **GOPAL SINGH** | 54/9 CR APPT. Flat 306 |
|  | Vasant Kunj, |
|  |  |
| [gopal.mbaib@gmail.com](mailto:gopal.mbaib@gmail.com) | New Delhi-70. |
|  |  |
| (Mob)+918587900259 |  |
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**Career Objective**

To reach the zenith of success by using my skills, knowledge, capabilities, devotion and sheer contribution thus to increase the business potential, productivity of an organization and make a mark in the corporate world for the organization and myself.

**Educational Background**

* Accomplish Master of Business Administration from the Mahamaya Technical University in the year of 2012.
* One Year Computer Diploma in the year of 2007.
* Accomplish Bachelor of Science (PCM) from the M.J.P. Rohilkhand University in the year of 2006.
* Qualified IRDA Exam for Advisor.

**Computer Skills**

* Operating Systems : Windows XP, Windows 7
* Office Package : Microsoft Word, Excel, PowerPoint, Microsoft Office Outlook Access
* Knowledge of CRM & ERP & Finacal.

**Work Experience:**

Working with KOTAK MAHINDRA BANK Ltd., SAKET, DELHI as Assistant Manager, Retail Banking Division since Sep 2013 till date.

* Interacting with clients for sell them retail banking products such as saving and high variant trade Current A/c’s and also tries to solve their queries related to transactions.
* Interacting with clients for try to impulse them for Investments such as Mohar Gold, Online Trading, Mutual Funds, Demat A/c, 8% Saving Bonds, New Pension Scheme (NPS).



* Offer to client other banking product such as life Insurance, Health, Travel, Motor, Jewellery & Home Insurance. Provide Guideline to Loans such as Home, Car, Personal, and Education Loan.

Worked with **AXIS BANK Ltd**., DELHI as a Business Development Executive, Retail Banking Division since June 2012 Sep 2013.

* Interacting with clients for try to sell them retail banking products such as saving and Current A/c’s and also try to solve their queries related to transactions.
* Offer to client other banking product such as life Insurance, Health, Travel, Motor, Jewellery & Home Insurance. Provide Guideline to Loans such as Home, Car, Personal, and Education Loan.
* Interacting with clients for try to impulse them for Investments such as Mohar Gold, Online Trading, Mutual Funds, Demat A/c, 8% Saving Bonds, New Pension System (NPS), Special Rates for Loans.
* Processing and Record keeping of day to day Retail Banking.

Achievement:

1. Become Achiever in Race Program in Kotak.
2. Qualified Dare III Level doing Insurence & Achieved Certificate & Medal from RBM.

**Personal Profile :**

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| Name | : GOPAL SINGH | |
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| Date of Birth | : | 10-03-1988 |
|  |  |  |
| Marital Status | : | Single |
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**GOPAL SINGH**